

Exploring the Puddle

Early Learning Centre

Policy 4.0

MONTHLY FEES

Fees are due the first business day of each month. Fees are based on enrolment and not attendance – there will be NO fee decreases for statutory holidays.

Procedure:

1. Invoices will be distributed one week prior to the 1st of the month
2. Invoices will be adjusted accordingly for shorter months and scheduled closures
3. Parents are required to pay fees in full by the 1st of the month via cash, cheque or email money transfer
4. Late fees will be enforced strictly for unpaid fees. Please refer to the policy on additional fees.
5. Please refer to policy on subsidy in regards to monthly fees if your family is applying or already covered by BC Childcare subsidy. Parents are required to pay any remaining amount of the monthly fee that subsidy does not cover.
6. A fee decrease of 5% off of the monthly fee is available to parents that are attending postsecondary education facilities, participating in three or more courses. Proof of enrolment must be provided.
7. Please refer to the Absent Child policy for details on missed days

Last Update: May 2015