

Exploring the Puddle

Early Learning Centre

Policy 16.0

Affordable Child Care Benefit (formerly Subsidy)

Benefit plan must be arranged in advance to entering our program. If it has not been, families are required to pay fees in full until benefit has been approved and payment has been claimed.

Procedure:

1. Due to the manner in which childcare subsidies are paid out by the province, **parents are required to pay their fees for the first and last month of care in full**, until receipt of your subsidy approval.
2. Upon receipt of subsidy payments your account will be credited and the next month's invoice will reflect the applied subsidy amount.
3. If you think you may be eligible please come speak to the Program Manager for forms. We can assist in filling out these forms as well.
4. Parents are responsible for fees not covered by subsidy. i.e. Registration fees. Monthly Child Care fees will be covered as assessed by subsidy.

Last Update: July 2019